



PROGRAMME BOARD MEETING

DATE: Thursday 14 October 2021

TIME: 09:00-10:00

VENUE: MS Teams

Chair: Laura Zeballos, Deputy Director, Scottish Government

Attendees: See attached list

AGENDA

	Time	Item	Lead	Format
1.	09:00	Welcome and Apologies	LZ	Verbal
2.	09:05	Minutes from meeting 15 September 2021 for approval and review actions	LZ	Paper / Excel
3.	09:10	Feedback on Flexible work location policy 'soft launch'	LZ	Verbal
4.	09:20	Highlight Report (For Information)	LH	Paper
5.	09:25	Approach to Phase 2	LZ	Verbal
6.	09:55	Any Other Business	All	
7.	10:00	Date of next meeting (TBC)		

PROGRAMME BOARD MEETING – 14 October 2021

Attendees

- (LZ) Laura Zeballos, Deputy Director Health and Social Care Pay, Practise and Engagement (Chair)
- (JA) Jeff Ace, Chief Executive, NHS Dumfries & Galloway
- (JAn) Jane Anderson, Unison
- (JB) Janis Butler, HR Director, NHS Lothian (attending 10:00-11:00)
- (NC) Noreen Clancy, Head of Employee Relations, NHS Lothian
- (AG) Anna Gilbert, Head of Workforce Practice, Scottish Government
- (JJ) Jacqui Jones, HR Director, NHS National Services Scotland (NSS)
- (CH) Catriona Hetherington, Acting Head of Staff Governance, Scottish Government
- (SL) Steven Lindsay, Full Time Partnership Representative, NHS Grampian, Unite the Union
- (JO'C) James O'Connell, Regional Officer, Unite
- (NP) Norman Provan, Associate Director (Employment Relations), Royal College of Nursing (RCN)

- (LH) Lynn Hunter, Programme Manager, NHS NSS
- (RVZ) Roxanne Van Zyl, Project Manager, NHS NSS

Apologies

None