



PROGRAMME BOARD MEETING

DATE: Tuesday 08 December 2022
TIME: 11:00-12:00
VENUE: MS Teams

Chair: Anna Gilbert
Attendees: See attached list

AGENDA

	Time	Item	Lead	Format
1.	11:00	Welcome and Apologies	AG	Verbal
2.	11:05	Minutes from meeting 04 October 2022 for approval and review priority actions	AG	Paper / Excel
3.	11:10	Digital – user testing and website development	AB	Slides
4.	11:30	Change Request – Formal Hearing Guide	LH	Paper
5.	11:40	5.1. Programme Highlight Report 5.2. Consultation Responses 5.3. Risk Management	LH	Paper / Slides
6.	11:55	Any Other Business	All	
7.	12:00	Date of next meeting: Tuesday 7 February 15:00 -17:00		

PROGRAMME BOARD MEETING – 08 December 2022

Attendees

- (AG) Anna Gilbert, Head of Workforce Practice, Scottish Government **(Chair)**
- (JA) Jeff Ace, Chief Executive, NHS Dumfries & Galloway
- (JB) Janis Butler, HR Director, NHS Lothian
- (JJ) Jacqui Jones, HR Director, NHS National Services Scotland (NSS)
- (CH) Catriona Hetherington, Head of Staff Governance, Scottish Government
- (SL) Steven Lindsay, Employee Director, NHS Grampian (PDG Vice-Chair)
- (GM) Gordon McKay, UNISON Health Committee
- (DM) David Miller, Chief People Officer, Scottish Government
- (JO’C) James O’Connell, Regional Officer, Unite
- (NP) Norman Provan, Associate Director (Employment Relations), Royal College of Nursing (RCN)

- (AB) Ameet Bellad, Senior Specialist Lead – Workforce Infrastructure, NHS Education for Scotland (NES)
- (LH) Lynn Hunter, Programme Manager, NHS NSS

Apologies

- (NC) Noreen Clancy, Head of Employee Relations, NHS Lothian (PDG Chair)
- (LZ) Laura Zeballos, Deputy Director Health Workforce Pay, Practice and Partnership