



PROGRAMME BOARD MEETING

DATE: Tuesday 07 February 2023
TIME: 15:00-17:00
VENUE: MS Teams

Chair: Anna Gilbert
Attendees: See attached list

AGENDA

	Time	Item	Lead	Format
1.	15:00	Welcome and Apologies <ul style="list-style-type: none"> Apologies received from Jeff Ace 	AG	Verbal
2.	15:05	Minutes from meeting 08 December 2022 for approval and review priority actions	AG	Paper / Excel
3.	15:10	3.1 Key issues arising from the consultation for Programme Board review	NC	Paper
		3.2 Supporting the Work Life Balance Consultation Analysis Summary (for info)	LH	Paper
4.	16:20	Formal Hearing Guide Position Paper	NC / CH	Paper
5.	16:40	Programme Highlight Report	LH	Paper
6.	16:55	Any Other Business	All	
7.	17:00	Date of next meeting: Monday 24 April 15:00-17:00		

PROGRAMME BOARD MEETING – 07 February 2023

Attendees

- (AG) Anna Gilbert, Head of Workforce Practice, Scottish Government **(Chair)**
- (JB) Janis Butler, HR Director, NHS Lothian
- (NC) Noreen Clancy, Head of Employee Relations, NHS Lothian (PDG Chair)
- (JJ) Jacqui Jones, HR Director, NHS National Services Scotland (NSS)
- (CH) Catriona Hetherington, Head of Staff Governance, Scottish Government
- (SL) Steven Lindsay, Employee Director, NHS Grampian (PDG Vice-Chair)
- (GM) Gordon McKay, UNISON Health Committee
- (JO'C) James O'Connell, Regional Officer, Unite
- (NP) Norman Provan, Associate Director (Employment Relations), Royal College of Nursing (RCN)

- (LH) Lynn Hunter, Programme Manager, NHS NSS

Apologies

- (JA) Jeff Ace, Chief Executive, NHS Dumfries & Galloway