



Agenda

Meeting: SPF Secretariat

Location: Room: D & E, St Andrews House, Edinburgh

Date/Time: Thursday 1 December 2016, 13.15 – 14.15

Chair: Shirley Rogers

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	Doc 1	<ul style="list-style-type: none"> Attendees introduced 	Chair	13.15
2	Minute of meeting on 29 September 2016, summary of action points and matters arising	Doc 2 - Minute Doc 3 - APs	<ul style="list-style-type: none"> Minute agreed Status of action points noted Matters arising discussed 	Chair	13.20
3	Transitioning Supervision of Midwives	No paper	<ul style="list-style-type: none"> Update from STAC 	Calum Campbell	13.25
4	Review of SPF held on 27 October 2016	Doc 4	<ul style="list-style-type: none"> SPF meeting reviewed and any further action points allocated 	Chair	13.45
5	Agenda setting for SPF meeting on 9 February 2017	Doc 5 – SPF Business Plan	<ul style="list-style-type: none"> Documents discussed and Agenda set for the next SPF meeting 	Chair	13.55
6	AOB	No papers	<ul style="list-style-type: none"> All business discussed 	Chair	14.05

Next meeting: 27 March 2017, 14.30 – 16.00 in Conference Room E, St Andrews House, Edinburgh