



Agenda

Meeting: **SPF Secretariat**
Location: Room: **GN:07, St Andrews House, Edinburgh**

Date/Time: **Wednesday 23 August 2017, 14.30 – 16.00**
Chair: **Shirley Rogers**

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	Doc 1	<ul style="list-style-type: none"> Attendees introduced 	Chair	14.30
2	Minute of meeting on 27 March 2017, summary of action points and matters arising	Doc 2A Doc 2B	<ul style="list-style-type: none"> Minute agreed Action points reviewed. Matters arising discussed 	Chair	14.35
3	A review of Partnership Working in NHSScotland – Social Research	Doc 3	<ul style="list-style-type: none"> Members noted the update and had an opportunity to feed in their views Members to decide if this item should also go to SPF on 2/10/17 	Anna Gilbert	14.40
4	National Workforce Plan Update	Doc 4	<ul style="list-style-type: none"> Members to note the update and next steps Members to decide if this item should also go to SPF on 2/10/17 	Grant Hughes Naureen Ahmad	15.10
5	Review of SPF held on 18 May 2017	Doc 5	<ul style="list-style-type: none"> SPF meeting reviewed and any further action points allocated 	Chair	15.40

6	Agenda setting for SPF meeting on 2 October 2017	Doc 6 – SPF Business Plan	<ul style="list-style-type: none"> Documents discussed and Agenda set for the next SPF meeting 	Chair	15.50
7	AOB	No papers	<ul style="list-style-type: none"> All business discussed 	Chair	16.00

Next meeting: 11 December 2017, 14.30 – 16.00 in Conference Room E, St Andrews House, Edinburgh

Health Workforce and Strategic Change Directorate

Workforce Practice Unit

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