



SWAG

**Scottish Workforce & Staff Governance Secretariat
Tuesday 10 March 2015
14.00 – 16.00
Conference Room A, St Andrews House, Edinburgh**

**AGENDA
Chair – Norman Provan**

	Item & Purpose		Lead
1	Welcome, introductions and apologies	14.00	Chair
2	Minute of meeting held on 27 January 2015 and matters arising	14.05	Chair
3	Feedback from eESS Pilot	14.10	Caroline Hutchinson Jacqui Jones John Connelly
4	HR Shared Services Case for Change	14.30	Ian Reid
5	Supporting the Work-Life Balance PIN – Shared Parental Leave Policy	15.10	Malcolm Summers Susan Russell
6	Agenda for SWAG Committee on 28 April 2015	15.40	Chair
7	Agenda for SWAG Secretariat on 28 April 2015	15.45	Chair
8	AOB <ul style="list-style-type: none">• iMatter – Jane Hamilton	15.50	Chair

Paper for Information:

- Whistleblowing update/Freedom to Speak Up Review
- Soft/Hard Facilities Management;
- Revalidation of Nurses and Midwives Update;
- Ebola Update
- NHS Event 2015

Next Meeting: 28 April 2015. 13.00 – 14.30, Conference Room 1, Victoria Quay, Leith, Edinburgh.

[Workforce Directorate](#)

Staff Governance and Employee Experience Division

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