



SWAG

**Scottish Workforce & Staff Governance Secretariat
Wednesday 20 January 2016
13.00 –15.00
Conference Room 3, Victoria Quay, Commercial Street,
Leith, Edinburgh**

**AGENDA
Chair – Pauline Howie**

	Item & Purpose		Lead
1	Welcome, introductions and apologies	13.00	Chair
2	Minute of meeting held on 27 October 2015 November 2014	13.05	Chair
3	National Staff Experience Measure	13.10	Malcolm Summers
4	eEES Update	13.40	John Connelly Victoria Stokoe
5	Secondary Employment PIN	14.10	Susan Russell
6	Review of SWAG Committee on 20 January 2016	14.20	All
7	Agenda for SWAG Secretariat on 28 April 2016	14.30	All
8	Any Other Business • Sick leave and staff with a disability	14.40	Chair David Forbes
Papers for Information: • Fair Work Convention – Gavin Gray, Acting Director Fair Work			

Next Meeting: 14.00 – 15.30, 28 April 2016 in Conference Room D & E, St Andrews House, Edinburgh.