



**Agenda**

**Meeting: SWAG Committee**

**Location: Conference Room 003, Victoria Quay,  
Edinburgh**

**Date/Time: 28 June 2018 (10.00 – 12.30)**

**Chair: Pauline Howie**

| Item No. | Subject  | Papers                                    | Outcome   | Lead                       | Time  |
|----------|--|---|---|----------------------------|-------|
| 1        | Introduction from Chair  | Doc 1                                     | <ul style="list-style-type: none"> <li>Attendees introduced</li> </ul>  | Chair                      | 10.00 |
| 2        | Minute of meeting on 26 January 2018, summary of action points and matters arising | Doc 2A - Minute<br>Doc 2B – Action Points | <ul style="list-style-type: none"> <li>Minute agreed</li> <li>Status of action points noted</li> <li>Matters arising discussed</li> </ul> | Chair                      | 10.05 |
| 3        | Developing the Young Workforce/Youth Employment - update                           | Verbal update                             | <ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>   | Sheena Greco               | 10.10 |
| 4        | Once For Scotland Workforce Policies   | Doc 3 - Paper                             | <ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>   | Malcolm Summers            | 10.45 |
| 5        | National Staff Experience Way Forward  | Doc 4A – Presentation<br>Doc 4B - Paper   | <ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>   | Liz Reilly<br>Anna Gilbert | 11.10 |
| 6        | Update on the role of INWO   | Verbal update                             | <ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>   | Anna Gilbert               | 11.40 |

|   |                             |               |   |  |       |
|---|-----------------------------|---------------|---|--|-------|
| 7 | Partnership Research Update | Verbal update | <ul style="list-style-type: none"> <li>• Discussion and engagement opportunity</li> </ul> | Professor Patricia Findlay / Dr Robert Stewart | 11.55 |
| 8 | AOB                         | No papers     | <ul style="list-style-type: none"> <li>• All business discussed</li> </ul>                | Chair  | 12.00 |

Next meeting: 7 November 2018 June 2018, 10.00 – 12.30 in Conference Room 4ER St Andrews House, Edinburgh

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