



Agenda

Meeting: SPF

**Location: Conference Room 4ER,
St Andrews House,
Edinburgh**

Date/Time: 11 October 2018 (14.00 – 16.00)

Chair: Pauline Howie

Item No.	Subject	Papers	Outcome	Lead	Time
1	Welcome and introduction	Doc 1	<ul style="list-style-type: none"> Attendees introduced 	Chair	14.00
2	Minute of meeting on 24 May 2018, matters arising.	Doc 2A - Minute Doc 2B – Action Points	<ul style="list-style-type: none"> Minute agreed All previous action points have been completed and none C/F Matters arising discussed 	Chair	14.05
3	National Planning Forum	Doc 3 – Paper and PowerPoint Presentation	<ul style="list-style-type: none"> Update noted Opportunity to ask questions and provide views 	Victoria Milne & Fiona Murphy	14.10
4	Whistleblowing Policies & INWO	Discussion	<ul style="list-style-type: none"> Update on whistleblowing policies & INWO Opportunity to ask questions and provide views 	Malcolm Summers	14.35
5	Transformational Change update	Verbal Update	<ul style="list-style-type: none"> Update noted Opportunity to ask questions and provide views 	Phil Raines	15.05

6	EU Withdrawal Workforce Survey	Discussion	<ul style="list-style-type: none"> • Decision on statement • Opportunity to ask questions and provide views 	Jane Hamilton	15.30
7	AOB <ul style="list-style-type: none"> • Workforce Planning steering group minutes of 12 September 2018 	Doc 7 - Paper	<ul style="list-style-type: none"> • Update noted • Opportunity to ask questions and provide views 	Chair	15.40

Next meeting: 14 February 2019 – 4ER, St Andrews House, Edinburgh – 14:00 – 16:00

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