



Agenda

Meeting: SWAG Committee

**Location: Royal College of Nursing
42 South Oswald Road
Edinburgh**

Date/Time: Wednesday 7 November 2018 (10.00 – 12.30)

Chair: Malcolm Summers

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	Doc 1	<ul style="list-style-type: none"> Attendees introduced 	Chair	10.00
2	Minute of meeting on 28 June 2018, summary of action points and matters arising	Doc 2A - Minute Doc 2B – Action Points	<ul style="list-style-type: none"> Minute agreed Status of action points noted Matters arising discussed 	Chair	10.05
3	Staff Governance Monitoring	Doc 3A - Paper Doc 3B - Presentation	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Susan B Russell Anna Gilbert	10.10
4	Once For Scotland Workforce Policies	Doc 4 - Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Lynn Hunter	10.40
5	Trade Union Act 2016 – recording template	Verbal update	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Norman Provan	11.00
6	iMatter staff grouping	Doc 5 - Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Liz Reilly / Catriona Hetherington	11.20

7	Whistleblowing & Bullying and Harassment update	Doc 6 - Paper	<ul style="list-style-type: none"> • Discussion and engagement opportunity 	Alison Carmichael	11.40
8	Adverse Weather policy	No papers	<ul style="list-style-type: none"> • Discussion of comments and engagement opportunity 	Stephen Lea-Ross	12.10
9	AOB	No papers	<ul style="list-style-type: none"> • All business discussed 	Chair	12.20

Next meeting: 25 January 2019, 10.00 – 12.30 in Conference Room 4ER St Andrews House, Edinburgh

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