



**Agenda**

**Meeting: SPF Secretariat**

**Location: Room 4E.01**

**St Andrews House,  
Edinburgh**

**Date/Time: 18 April 2019 (14.00 – 16.00)**

**Chair: Lilian Macer**

Item No.	Subject	Papers	Outcome	Lead	Time
1	Welcome and introduction	Doc 1	<ul style="list-style-type: none"> <li>Attendees introduced</li> </ul>	Chair	14.00
2	Minute of meeting on 19 April 2018, matters arising. (note: 9 August 2018 meeting was cancelled)	Doc 2A – Minute Doc 2B – Action Points	<ul style="list-style-type: none"> <li>Minute agreed</li> <li>Action points reviewed</li> <li>Matters arising discussed</li> </ul>	Chair	14.05
3	Public Health Reform	Doc 3 – Paper	<ul style="list-style-type: none"> <li>Update noted</li> <li>Opportunity to ask questions and provide views</li> </ul>	Mark McAllister	14.15
4	Partnership Research Report – next steps	Doc 4 – Paper	<ul style="list-style-type: none"> <li>Update noted</li> <li>Opportunity to ask questions and provide views</li> </ul>	Stephen Lea-Ross	14.35
5	Brexit update	Doc 5 – Paper	<ul style="list-style-type: none"> <li>Update noted</li> <li>Opportunity to ask questions and provide views</li> </ul>	James How	15.05

6	Once for Scotland	Doc 6 – Paper	<ul style="list-style-type: none"> <li>• Update noted</li> <li>• Opportunity to ask questions and provide views</li> </ul>	Lynn Hunter	15.20
7	Review of SPF held on 14 February 2019	No paper	<ul style="list-style-type: none"> <li>• SPF Meeting reviewed and any further action points</li> </ul>	Chair	15.30
8	Agenda setting for SPF Committee meeting on 28 May 2019	SPF Business Plan	<ul style="list-style-type: none"> <li>• Documents discussed and Agenda set for the next SPF meeting</li> </ul>	Chair	15.40
9	AOB	No Paper	<ul style="list-style-type: none"> <li>• All business discussed</li> </ul>	Chair	15.50

Next meeting: SPF Secretariat – 29 August 2019, 14.00 – 16.00 in Conference Room A, St Andrews House, Edinburgh

SPF Committee – 28 May 2019, 14.30 – 16.30 in Room 4ER St Andrews House, Edinburgh