



Agenda

Meeting: SWAG Secretariat

**Location: Conference Room D, St Andrews House
Edinburgh**

Date/Time: 15 May 2019 (14.00 – 16.00)

Chair: Sean Neill

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	Doc 1	<ul style="list-style-type: none"> Attendees introduced 	Chair	14.00
2	Minute of meeting on 18 March 2019, summary of action points and matters arising	Doc 2A - Minute Doc 2B – Action Points	<ul style="list-style-type: none"> Minute agreed Status of action points noted Matters arising discussed 	Chair	14.05
3	Staff Governance Monitoring	Verbal Update	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Caroline Sharp / Susan B Russell	14.10
4	Trade Union Act 2016	Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Caroline Sharp	14.30
5	Strathclyde University Academic Staff Experience evaluation	Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Robert Stewart / Colin Lindsay / Liz Reilly	14.50
6	Once for Scotland – Workforce Policies – Update	Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Lynn Hunter	15.30

7	Set Agenda for SWAG Committee on 19 June 2019	SWAG Business Plan	<ul style="list-style-type: none"> Documents discussed and Agenda set for the next SWAG Committee meeting 	Chair	15.45
8	Set Agenda for SWAG Secretariat on 19 June 2019	SWAG Business Plan	<ul style="list-style-type: none"> Documents discussed and Agenda set for the next SWAG Secretariat meeting 	Chair	15.50
9	AOB	Discussion	<ul style="list-style-type: none"> All business discussed 	Chair	15.55

Next meeting: SWAG Committee – 19 June 2019, 10.00 – 12.30 in Noble Room, Victoria Quay, Edinburgh
SWAG Secretariat – 19 June 2019, 13.00 – 15.00 in Noble Room, Victoria Quay, Edinburgh

Additional Meeting: SWAG Secretariat – 25 July 2019, 10.00 – 12.00 in 3N.01, St Andrews House, Edinburgh
SWAG Committee – 25 July 2019, 13.00 – 16.00 in 4ER, St Andrews House, Edinburgh