



Agenda

Meeting: SWAG Secretariat

**Location: Noble Room, Victoria Quay
Edinburgh**

Date/Time: 19 June 2019 (13.00 – 15.00)

Chair: Sean Neill

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	Doc 1	<ul style="list-style-type: none"> Attendees introduced 	Chair	13.00
2	Minute of meeting on 15 May 2019, summary of action points and matters arising	Doc 2A - Minute Doc 2B – Action Points	<ul style="list-style-type: none"> Minute agreed Status of action points noted Matters arising discussed 	Chair	13.05
3	Role of Sexual Health Examiner	Doc 3 - Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Sybil Canavan	13.10
4	Staff Governance Monitoring - Update	No Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Susan B Russell	13.40
5	Review of SWAG Committee meeting on 19 June 2019	No Paper	<ul style="list-style-type: none"> Discussion and engagement opportunity 	Chair	13.50
6	Set Agenda for SWAG Secretariat meeting on 25 July 2019	SWAG Business Plan	<ul style="list-style-type: none"> Documents discussed and Agenda set for the next SWAG Secretariat meeting 	Chair	14.15

7	Set Agenda for SWAG Committee meeting on 25 July 2019	SWAG Business Plan	<ul style="list-style-type: none"> Documents discussed and Agenda set for the next SWAG Committee meeting 	Chair	14.25
8	AOB	Discussion	<ul style="list-style-type: none"> All business discussed 	Chair	14.35

Next meeting: SWAG Secretariat – 25 July 2019, 10.00 – 12.00 in 3N.01, St Andrews House, Edinburgh
SWAG Committee – 25 July 2019, 13.00 – 16.00 in 4ER, St Andrews House, Edinburgh