



Agenda

Meeting: SWAG Secretariat
Location: 4E.01, St Andrews House,
Edinburgh

Date/Time: 4 September 2019 (14.00 – 16.00)
Chair: Sean Neill

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	Doc 1	<ul style="list-style-type: none"> Attendees introduced 	Chair	14.00
2	Minute of meeting on 25 July 2019, summary of action points and matters arising	Doc 2A - Minute Doc 2B – Action Points	<ul style="list-style-type: none"> Minute agreed Status of action points noted Matters arising discussed 	Chair	14.05
3	Staff Experience	Presentation	<ul style="list-style-type: none"> Opportunity for members to ask questions and offer feedback 	Elizabeth Reilly	14.10
4	Staff Governance Monitoring	Verbal update	<ul style="list-style-type: none"> Opportunity for members to ask questions and offer feedback 	Susan B Russell	14.30
5	Ministerial SLWG update	Verbal update	<ul style="list-style-type: none"> Opportunity for members to ask questions and offer feedback 	Stephen Lea-Ross	14.40
6	Whistleblowing / INWO update	Verbal update	<ul style="list-style-type: none"> Opportunity for members to ask questions and offer feedback 	Anna Gilbert	15.00

7	Human Trafficking and Exploitation	Paper	<ul style="list-style-type: none"> • Opportunity for members to ask questions and offer feedback 	Gordon Smith Katie Cosgrove Anna Donald	15.10
8	Set Agenda for SWAG Committee meeting on 23 October 2019	SWAG Business Plan	<ul style="list-style-type: none"> • Agenda set for the next SWAG Committee meeting 	Chair	15.30
9	Set Agenda for SWAG Secretariat meeting on 23 October 2019	SWAG Business Plan	<ul style="list-style-type: none"> • Agenda set for the next SWAG Secretariat meeting 	Chair	15.40
10	AOB	Discussion	<ul style="list-style-type: none"> • All business discussed 	Chair	15.50

Next meeting:

- SWAG Secretariat – 23 October 2019, 13.00 – 15.00 in Conference room C, D & E, St Andrews House, Edinburgh
- SWAG Committee – 23 October 2019, 10.00 – 12.30 in Conference room C, D & E, St Andrews House, Edinburgh

Directorate for Health Workforce, Leadership and Service Reform

Workforce Practice Unit

T: 0131-244 1718

E: john.malone@gov.scot