



Agenda

Meeting: SWAG Secretariat

Location: MS Teams

Date/Time: 29 July 2020 (15.00 – 16.00)

Chair: Norman Provan

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	No-paper	<ul style="list-style-type: none">Attendees introduced	Chair	15.00
2	Minute of meeting on 19 June 2020, summary of action points and matters arising	Doc 2A - Minute Doc 2B – Action Points	<ul style="list-style-type: none">Minute agreedStatus of action points notedMatters arising discussed	Chair	15.05
3	Employee Experience Measure	Paper	<ul style="list-style-type: none">Opportunity for members to ask questions and offer feedback	Liz Reilly	15.10
4	AOB	Discussion	<ul style="list-style-type: none">All business discussed	Chair	15.50

Next meeting:

- SWAG Secretariat – 1 September 2020, 14.00 – 16.00 - MS Teams
- SWAG Committee – 23 October 2020, 11.00 – 13.00 - MS Teams