



Agenda

Meeting: SWAG Secretariat
Location: MS Teams

Date/Time: 19 June 2020 (13.30 – 14.00)
Chair: Laura Zeballos

| Item No. | Subject | Papers | Outcome | Lead | Time |
|----------|--|---|---|-------------------|-------|
| 1 | Introduction from Chair | No-paper | <ul style="list-style-type: none"> Attendees introduced | Chair | 13.30 |
| 2 | Minute of meeting on 7 February 2020, summary of action points and matters arising | Doc 2A - Minute Doc 2B – Action Points | <ul style="list-style-type: none"> Minute agreed Status of action points noted Matters arising discussed | Chair | 13.35 |
| 3 | Ethnicity & Covid-19 | No-paper | <ul style="list-style-type: none"> Opportunity for members to ask questions and offer feedback | Alison Carmichael | 13.40 |
| 4 | Review of SWAG Committee meeting on 19 June 2020 | No Paper | <ul style="list-style-type: none"> Opportunity for members to raise any issues or action points | Chair | 13.50 |
| 5 | AOB | Discussion | <ul style="list-style-type: none"> All business discussed | Chair | 13.55 |

Next meeting:

- SWAG Secretariat – 1 September 2020, 14.00 – 16.00 in Conference room A, St Andrews House, Edinburgh
- SWAG Committee – 23 October 2020, 11.00 – 13.00 in Room 4ER, St Andrews House, Edinburgh