



Agenda

Meeting: SWAG Committee

Location: MS Teams

Date/Time: 28 September 2021 (14.00 – 15.30)

Chair: Pauline Howie

Item No.	Subject	Papers	Outcome	Lead	Time
1	Welcomes and Introductions. Minute of meeting on 1 July 2021, summary of action points and matters arising	Doc 1 - Minute Doc 1a – Action Points	<ul style="list-style-type: none"> • Minute agreed • Status of action points noted • Matters arising discussed 	Chair	14.00
2	Winter Plans	Discussion	<ul style="list-style-type: none"> • Discussion and engagement opportunity 	John Burns	14.05
3	Once for Scotland – Flexible Working Location Policy	Papers	<ul style="list-style-type: none"> • Discussion and engagement opportunity 	Norman Provan	14.30
4	INWO	Papers	<ul style="list-style-type: none"> • Discussion and engagement opportunity 	Rosemary Agnew & Fran Richards	15.10
5	AOB	No papers	<ul style="list-style-type: none"> • All business discussed 	Chair	15.25

Next meeting: SWAG Committee – 18 November 2021 – 14:00 – 15:30