



Agenda

Meeting: SWAG Secretariat
Location: MS Teams

Date/Time: 28 September 2021 (15.30 – 16.30)
Chair: Pauline Howie

Item No.	Subject	Papers	Outcome	Lead	Time
1	Welcome and introductions. Minute of meeting on 1 July 2021, summary of action points and matters arising	Minutes Action Points	<ul style="list-style-type: none"> • Minute agreed • Status of action points noted • Matters arising discussed 	Chair	15.30
2	Wellbeing	Discussion	<ul style="list-style-type: none"> • Discussion and engagement opportunity 	Cat McMeeken	15.35
3	Leadership and Talent Management	Discussion	<ul style="list-style-type: none"> • Opportunity for members to ask questions and offer feedback 	Tai McLennan	15.55
4	Review of SWAG Committee on 28 September 2021	Discussion	<ul style="list-style-type: none"> • Agree any actions from Committee meeting 	Chair	16.15
5	AOB	Discussion	<ul style="list-style-type: none"> • All business discussed 	Chair	16.25

Next meeting:

- SWAG Committee – 18 November 2021 – 14:00 – 15:30 & SWAG Secretariat – 18 November 2021 – 15:30 – 16:30