



**Agenda**

**Meeting: SWAG Committee**

**Location: MS Teams**

**Date/Time: 16 November 2020 (10.00 – 12.00)**

**Chair: Norman Provan**

Item No.	Subject	Papers	Outcome	Lead	Time
1	Introduction from Chair	Doc 1	<ul style="list-style-type: none"> <li>Attendees introduced</li> </ul>	Chair	10.00
2	Minute of meeting on 16 July 2020, summary of action points and matters arising	Doc 2A - Minute Doc 2B – Action Points	<ul style="list-style-type: none"> <li>Minute agreed</li> <li>Status of action points noted</li> <li>Matters arising discussed</li> </ul>	Chair	10.05
3	Everyone Matters Pulse Survey	Presentation	<ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>	Liz Reilly / Suzanne Thomas	10.10
4	Wellbeing	Paper	<ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>	Vikki Bruce / Ray de Souza	10.40
5	Carnegie Trust	Paper	<ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>	Elizabeth Kelly	11.00
6	Brexit	Verbal update	<ul style="list-style-type: none"> <li>Discussion and engagement opportunity</li> </ul>	Jane Hamilton	11.30

7	Testing	Verbal update	<ul style="list-style-type: none"><li>• Discussion and engagement opportunity</li></ul>	Rachael Dunk	11.40
8	AOB	No papers	<ul style="list-style-type: none"><li>• All business discussed</li></ul>	Chair	11.55

Next meeting: 28 January 2021 – 14:00 – 15:30 – By MS Teams

Directorate for Health Workforce, Leadership and Service Transformation  
Workforce Practice Unit  
T: 0131-244-1718  
E: [John.malone@gov.scot](mailto:John.malone@gov.scot)