

**Scottish Workforce & Staff Governance Secretariat**  
**Tuesday 24 May 2022**  
**15:45 – 16:45**  
**MS Teams**

**Attendance List**

Confirmation of attendees at time of writing:

<b>Name</b>	<b>Organisation</b>
Tracey Ashworth-Davies TBC	NHS Education for Scotland
Ian Cant	Employee Directors Group
Margo Cranmer	Unison
Heather Gilfillan	Unite
Gordon Jamieson	NHS Western Isles
Pauline Howie	SAS
Steven Lindsay	Unite
Jennifer Martin-Nye	Scottish Government
Robin McNaught	The State Hospitals Board for Scotland
Sam Mullin	GMB
Norman Provan <b>(Chair)</b>	Royal College of Nursing
Yvonne Stewart – TBC	Society and College of Radiographers
Linda Walker	GMB

In attendance:

<b>Name</b>	<b>Organisation</b>
Niall Anderson	Scottish Government
Sara Eccles	Scottish Government
Noel Jeffery (Observing)	Scottish Government
Lyndsay Turner	Scottish Government
Natalie Muir <b>(Secretariat)</b>	Scottish Government

Apologies have been received from:

<b>Name</b>	<b>Organisation</b>
Caroline Cooksey	NHS Dumfries and Galloway
Jasmin Clark	Royal College of Nursing
Joyce Davison	BMA
Lynn Rance <b>(Secretariat)</b>	Scottish Government
Emma Curren	Royal College of Midwives
Victoria Bowman	Scottish Government
Anna Gilbert	Scottish Government

## Agenda

Meeting: SWAG Secretariat

Location: MS Teams

Date/Time: 24 May 2022 (15:45 – 16:45)

Chair: Norman Provan

Item No.	Subject	Papers	Outcome	Lead	Time
1	Welcome, introductions, minutes of meeting 10 <sup>th</sup> March 2022, action points and matters arising	Papers	<ul style="list-style-type: none"><li>Attendees introduced</li><li>Minute agreed</li><li>Status of action points noted</li><li>Matters arising discussed</li></ul>	Chair	15:45
2	Agenda Setting	Paper	<ul style="list-style-type: none"><li>Discussion and recommendations</li></ul>	Jennifer Martin Nye	15:50
3	iMatter	Papers	<ul style="list-style-type: none"><li>Discussion and recommendations</li></ul>	Viki Freeland	16:15
4	AOB	No papers	<ul style="list-style-type: none"><li>All business discussed</li></ul>	Chair	16.35

Next meeting: SWAG Secretariat – 30<sup>th</sup> June 2022 – 14:00 – 15:00 - By MS Teams