



**Scottish Workforce & Staff Governance Secretariat  
Tuesday 6 December 2022  
14:00 – 15:00  
MS Teams**

**Attendance List**

Confirmation of attendees at time of writing:

<b><u>Name</u></b>	<b><u>Organisation</u></b>
Victoria Bowman ( <b>Chair</b> )	Scottish Government
Sara Eccles	Scottish Government
Caroline Cooksey	NHS Dumfries and Galloway
Norman Provan	Royal College of Nursing
Gordon McKay	Unison
Steven Lindsay	Unite
Pauline Howie	The Scottish Ambulance Service

In attendance:

<b><u>Name</u></b>	<b><u>Organisation</u></b>
Niall Anderson ( <b>Secretariat</b> )	Scottish Government
Anna Gilbert	Scottish Government
Alex McMahan	Scottish Government
Rebecca Hunter	Scottish Government
Victoria Beattie	Scottish Government
Suzanne Thomas	Scottish Government
Nicola Armstrong	NHS Education for Scotland

Apologies have been received from:

<b><u>Name</u></b>	<b><u>Organisation</u></b>
Tracey Ashworth-Davies	NHS Education for Scotland

## Agenda

Meeting: SWAG Secretariat

Location: MS Teams

Date/Time: 6 December 2022 (14:00 – 15:00)

Chair: Victoria Bowman

Item No.	Subject	Papers	Outcome	Lead	Time
1	Welcome, introductions, minutes of meeting 27 <sup>th</sup> September 2022, action points and matters arising	Papers	<ul style="list-style-type: none"><li>Attendees introduced</li><li>Minute agreed</li><li>Status of action points noted</li><li>Matters arising discussed</li></ul>	Chair	14:00
2	Recruitment <ul style="list-style-type: none"><li>Winter Planning and Task and Finish Update</li><li>Anchor Institutions: Workforce Workstream</li><li>Equalities Monitoring</li></ul>	Paper	<ul style="list-style-type: none"><li>Discussion and recommendations</li></ul>	Alex McMahon Beverley Lamont Rebecca Hunter	14:05
3	Dignity at Work	Verbal	<ul style="list-style-type: none"><li>Discussion and recommendations</li></ul>	Anna Gilbert	14:25
4	iMatter National Report: <i>Actions from SWAG Committee November 22</i>	Paper	<ul style="list-style-type: none"><li>Discussion and decision</li></ul>	Suzanne Thomas	14:30
6	AOB	No papers	<ul style="list-style-type: none"><li>All business discussed</li></ul>	Chair	14.40

Directorate for Health Workforce, Pay, Practice and Partnership

Workforce Practice Unit

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