

**Scottish Partnership Forum Committee**  
**Thursday 6<sup>th</sup> October 2022**  
**11:30 – 13:00**  
**MS Teams**

**Attendance List**

Confirmation of attendees at time of writing:

<b>Name</b>	<b>Organisation</b>
Victoria Bowman	Scottish Government
John Burns	Scottish Government
Anna Gilbert	Scottish Government
Sara Eccles	Scottish Government
Jennifer Martin-Nye	Scottish Government
Norman Provan [ <b>Chair tbc</b> ]	Royal College of Nursing
Jackie Mitchell	Royal College of Midwives
Gavin Fergie	Unite
Sylvia Stewart	Unite
Tam Hiddleston	Unite
Derek Lindsay	NHS Ayrshire and Arran
Caroline Cooksey	NHS Dumfries and Galloway
Laurence Keenan	NHS Golden Jubilee
Katie Cuthbertson	NHS Golden Jubilee

In attendance:

<b>Name</b>	<b>Organisation</b>
Ingrid Roberts	Scottish Government
Ryan Anderson	Scottish Government
Barbara Anne Nelson	NHS National Services Scotland
Alison Carmichael	Scottish Government
Cat McMeeken	Scottish Government
Isabella De Wit	Scottish Government
Ryan Anderson	Scottish Government
Niall Anderson [ <b>Secretariat</b> ]	Scottish Government

Apologies have been received from:

<b>Name</b>	<b>Organisation</b>
Martin MacGregor	Royal College of Nursing
Pauline Howie	Scottish Ambulance Service
Gillian Russell	Scottish Government

Directorate for Health Workforce, Pay, Practice and Partnership

Workforce Practice Unit

E: [Healthworkforcepartnership@gov.scot](mailto:Healthworkforcepartnership@gov.scot)

## Agenda

**Meeting: SPF Committee**

**Chair: Norman Provan [tbc]**

**Date/Time: 6<sup>th</sup> October 2022 11:30 – 13:00**

**Location: MS Teams**

	<b>Subject</b>	<b>Paper(s)</b>	<b>Outcome</b>	<b>Lead</b>	<b>Time</b>
1	Welcome Introductions Minutes of meetings 7 <sup>th</sup> June 2022 Action points Matters arising	Papers	<ul style="list-style-type: none"> <li>Attendees introduced</li> <li>Minute agreed</li> <li>Update on action points</li> <li>Matters arising discussed</li> </ul>	Chair	11:30
2	National Care Service	Paper	<ul style="list-style-type: none"> <li>Information and Discussion</li> </ul>	Ingrid Roberts (SG)	11:35
3	Data Strategy	Paper	<ul style="list-style-type: none"> <li>Engagement</li> </ul>	Ryan Anderson (SG)	11:50
4	National Elective Co-ordination Unit	Paper	<ul style="list-style-type: none"> <li>Information and Discussion</li> </ul>	Barbara Anne Nelson (NHS)	12:00
5	Retention	-	<ul style="list-style-type: none"> <li>Engagement</li> </ul>	Alison Carmichael (SG)	12:15
6	Leading to Change	Paper	<ul style="list-style-type: none"> <li>Engagement</li> </ul>	Cat McMeeken (SG)	12:25
7	Recruitment	Paper	<ul style="list-style-type: none"> <li>Engagement</li> </ul>	Isabella De Wit (SG)	12:40
8	AOB	N/A	<ul style="list-style-type: none"> <li>All business discussed</li> </ul>	Chair	12:55

Next meeting: SPF Committee – 1<sup>st</sup> February 2023 – Location TBC