

**Scottish Partnership Forum
Secretariat
Tuesday 22nd March 2022
14:00 – 15:00
MS Teams
Minutes**

In Attendance:

Name	Organisation
Lilian Macer (Chair)	UNISON
Victoria Bowman	Scottish Government
Caroline Cooksey	NHS Dumfries & Galloway
Anna Gilbert	Scottish Government
Norman Provan	Royal College of Nursing
Niall Anderson	Scottish Government
Sara Eccles	Scottish Government
Steve Lea Ross	Scottish Government
Diane Maclaine (Minutes)	Scottish Government

Apologies:

Catriona Hetherington	Scottish Government
Jennifer Martin Nye	Scottish Government
Pauline Howie	Scottish Ambulance Service
Catriona Hetherington	Scottish Government
Gillian Russell	Scottish Government

Agenda item 1: Welcome, Introductions and Apologies – Lilian Macer

Lilian Macer welcomed everyone to the meeting and noted the apologies.

Agenda item 2: Minutes of the Previous Meeting of 9 June 2021, Action Points and Matters Arising – Lilian Macer

Action	Progress
SG to enquire with NHS NSS colleagues about a Partnership Conference and feedback to the group	Ongoing
SG Secretariat to circulate the Women's Health draft plan to members and include on the agenda for SPF committee on 8 July 2021.	Completed
SG Secretariat to add the follow up report from the review of the partnership statement for a future SPF meeting..	Ongoing
SG Secretariat to arrange an update on the NHS Academy from Kevin Kelman	Completed

for the SPF Committee meeting on 15th September 2021	
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- Partnership Conference has not progressed due to pandemic pressures.
- A follow up report from the review of the partnership statement will be discussed at a future SPF meeting. Caroline suggested herself, Lilian and Catriona work together on the Partnership Statement.

All action points were discussed and the minutes were agreed as a true reflection of the meeting 9th June 2021.

Action: Anna to speak to Catriona about the Partnership Statement.

Agenda item 3: Workforce Strategy – Steve Lea Ross

Steve Lea Ross gave an update on the workforce strategy and moving towards implementation. There are current considerations regarding how it's taken forward including publishing staff projections in Autumn. It is then anticipated that Audit Scotland will scrutinize.

Steve also discussed:

- Opportunity to come to SPF with proposition regarding how we continue to engage.
- Thinking around how we embed SPF and subgroups into partnership infrastructure for ongoing engagement on the Workforce Strategy.
- We need to have a more thorough understanding of the various forces affecting demand and workforce planning. Gap analysis could be a good place to start.
- Consideration is being giving to delivering a University course for workforce planning.
- Clarified the difference between the Centre for Sustainable Delivery and the Centre Workforce Supply.

Action: Steve to continue engagement on the Workforce Strategy.
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Other discussions that took place are:

- Caroline talked of how there needs to be consistency between all boards. There has to be merit in gap analysis and the gaps need to match with national plans.
- Caroline spoke of supply and challenging decisions - cannot fill gaps moving from one area to another.

Agenda item 4: RCN Survey – Norman Provan

Norman gave an overview of the RCN sense making survey about real time healthcare workers working through the pandemic. Both positive and negative 220 stories arose from it from feeling pride and learning new skills to being fearful for their safety.

Norman asked the group if they would like a 20 minutes presentation by Aileen McKenna at the next SPF Committee meeting in June making it very clear he is by no means promoting or undermining the engagement in place in NHS. It's an opportunity to hear different perspectives.

Victoria welcomed the insights from the survey but keen to ensure that with iMatter and other union surveys this landscaped doesn't become too congested.

Action: Norman to speak to Aileen about giving the presentation to SPF and to share the presentation prior to the meeting.

Agenda item 5: Partnership – Niall Anderson

Niall provided an update about partnership.

- Partnership work has been paused and re-orientated towards immediate reactive work over winter pressures.
- SG Continuing to prioritise partnership engagement within key programmes of work including the Workforce Strategy and in response to service pressures.
- We will soon be in a position to restart work on future partnership development which was paused in the autumn.
- There will be learnings to be taken from the pandemic.

Action: Partnership team to have a follow-up conversation with Lillian Macer regarding the continuation of partnership development.

Agenda item 6: AOB

There were no further items and Lilian brought the meeting to a close.