



Scottish Workforce and Staff Governance (SWAG) Secretariat
Tuesday, 5th of March 2024
15:00 - 16:00

Confirmation of attendees at time of writing:

Name	Organisation
Fiona Hogg (Chair)	Scottish Government
Jane Hamilton	Scottish Government
Norman Provan	Royal College of Nursing
Anna Gilbert	Scottish Government
Mary Morgan	National Services Scotland
Steven Lindsay	Unite
Tracey Ashworth-Davies	NHS NES

In attendance:

Name	Organisation
Niall Anderson (Secretariat)	Scottish Government
Maruf Kadiir	Scottish Government
Suzanne Thomas	Scottish Government
Harry Dozier	Scottish Government
Kenny Nairn	Scottish Government
Lyndsay Turner	Scottish Government
Daniel MacDonald	Scottish Government
Matt McLaughlin	Unison

Apologies have been received from:

Name	Organisation
<i>No apologies have been received</i>	

Agenda

Meeting: SWAG Secretariat
Location: MS Teams

Date/Time: 05 March 2024, 15:00 - 16:00.
Chair: Fiona Hogg

Item No.	Subject	Papers	Outcome	Lead	Time
1	Welcome, introductions, minutes of meeting 24 January 2024, action points and matters arising.	Papers	<ul style="list-style-type: none"> Attendees introduced. Minute agreed. Status of action points noted. Matters arising discussed 	Chair	15:00
2	Equalities Update	Paper	<ul style="list-style-type: none"> Discussion 	Harry Dozier	15:05
3	iMatter/DDiT	Presentation	<ul style="list-style-type: none"> Discussion 	Suzanne Thomas	15:25
4	Holding Item: <i>Agenda for Change Review</i>	Verbal Update	<ul style="list-style-type: none"> Update 	Kenny Nairn/Lyndsay Turner/Daniel MacDonald	15:35
5	Retire & Return policy	Verbal Update	<ul style="list-style-type: none"> Discussion 	Fiona Hogg	15:45
6	AOB		<ul style="list-style-type: none"> Other 	Chair	15:55

Next meeting: SWAG Secretariat – 27 June 2024 – MS Teams