



**Scottish Partnership Forum (SPF) Secretariat**  
**Tuesday 27 August, 14:00-15:00**  
**MS Teams**

**Attendance List**

Confirmation of members in attendance at the time of writing:

Name	Organisation
Gillian Russell	Scottish Government
Jane Hamilton	Scottish Government
Anna Gilbert	Scottish Government
Fiona Hogg	Scottish Government
Karen Reid	NHS NES
Frances Carmichael	Unison
Norman Provan	Royal College of Nursing

In attendance:

Name	Organisation
Zachary Deponio ( <b>Secretariat</b> )	Scottish Government
Donna Bell	Scottish Government
Alex Stannard	Scottish Government
Ian Turner	Scottish Government
Catherine Garner	Scottish Government
Sylvia Stewart	NHS Lanarkshire

Apologies have been received from:

Name	Organisation
None	



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**Agenda**

**Meeting:** SPF Secretariat

**Location:** MS Teams

**Date/Time:** 27 August, 14:00-15:00

	Subject	Paper(s)	Outcome	Lead	Time
1	Welcome, Introductions:	Papers	<ul style="list-style-type: none"><li>Agenda &amp; Attendee List,</li><li>Minutes from previous meeting</li></ul>	Chair, Gillian Russell	14:00
2	<i>Workforce Reductions/Recruitment Freeze</i>	Verbal	<ul style="list-style-type: none"><li>Discussion and engagement</li></ul>	<i>Gillian Russell</i>	14:05
3	<i>Race Statement</i>	Verbal	<ul style="list-style-type: none"><li>Discussion and engagement</li></ul>	<i>Gillian Russell</i>	14:10
4	<i>National Care Service Workforce</i>	Paper	<ul style="list-style-type: none"><li>Discussion and engagement</li></ul>	<i>Donna Bell</i>	14:20
5	<i>Placement Group Work</i>	Paper	<ul style="list-style-type: none"><li>Discussion and engagement</li></ul>	<i>Alex Stannard</i>	14:30
6	<i>SPF Communication with Boards</i>	Verbal	<ul style="list-style-type: none"><li>Discussion, engagement and decision</li></ul>	<i>Anna Gilbert</i>	14:45
7	AOB		No Papers	Chair	14:55

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Workforce Practice Unit  
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**Chair:** Gillian Russell

**Next meeting: SPF Secretariat – 31 October 2024. 14:00-15:00. MS Teams**

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