



Scottish Workforce and Staff Governance (SWAG) Secretariat
Tuesday 24 September 2024, 15:45 – 16:45
Teams

Attendees List

Confirmation of members in attendance at the time of writing:

Name	Organisation
Fiona Hogg (Chair)	Scottish Government
Jane Hamilton	Scottish Government
Anna Gilbert	Scottish Government
Mary Morgan	National Services Scotland
Tracey Ashworth-Davies	NHS Education for Scotland
Steven Lindsay	Unite
Gordon McKay	Unison
Norman Provan	Royal College of Nursing

Additional attendees:

Name	Organisation
Zachary Deponio (Secretariat)	Scottish Government
Lynn Rance (Secretariat)	Scottish Government
Paul McCann	Disclosure Scotland
Maureen Scott	NHS Healthcare Improvement Scotland

Apologies have been received from:

Name	Organisation
None	

Agenda**Meeting: SWAG Secretariat****Location:** [Click here to join the meeting](#)**Date/Time:** 24 September 2024 – 15:45 – 16:45**Chair:** Fiona Hogg

Item No.	Subject	Papers	Lead	Time
1	Welcome, Introductions:	Agenda & Attendee List, Minutes from previous meeting	Chair	15:45
2	<i>Health, Safety and Wellbeing Working Group</i>	Verbal	Anna Gilbert	15:55
3	<i>Allegations Guidance</i>	Paper	Maureen Scott	16:05
4	<i>eVisa and Biometric Residence Permit (BRP)</i>	Verbal	Norman Provan	16:20
5	<i>Disclosure Scotland Fees</i>	Paper	Paul McCann	16:30
6	AOB	No Papers	Chair	16:40

Next meeting: SWAG Secretariat 3 December 2024 15:00 – 16:00