



Scottish Partnership Forum (SPF) Secretariat

Tuesday 14 January 2025

14:00 – 15:00

Microsoft Teams

Attendance List

Confirmation of members in attendance at the time of writing:

Name	Organisation
Karen Reid	NHS Education for Scotland
Jane Hamilton	Scottish Government
Anna Gilbert	Scottish Government
Fiona Hogg	Scottish Government
Frances Carmichael	Unison
Norman Provan	Royal College of Nursing

Additional attendees:

Name	Organisation
Zac Deponio (Secretariat)	Scottish Government
Catriona Hetherington	Scottish Government

Apologies have been received from:

Name	Organisation
Amy Wilson	Scottish Government
Derek Lindsay	NHS Dumfries and Galloway



Scottish Government
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SPF



Agenda

Meeting: SPF Secretariat, Meeting
Location: MS Teams

Date/Time: 14 January 14:00 15:00
Chair: Karen Reid

Item No.	Subject	Papers	Lead	Time
1	Welcome, Introductions:	Agenda & Attendee List, Minutes from previous meeting, Outstanding Actions	Chair	14:00 14:05
2	Workplan 2025 - Planning	Draft Workplan 2025	Chair	14:05 14:30
3	Terms of Reference - Discussion	Existing Terms of Reference	Chair	14:30 14:50
4	SPF Communications	SPF Communications Paper	Catriona Hetherington	14:50 14:55
6	AOB	No Papers	Chair	14:55 15:00

Next meeting: SPF Secretariat – 26 August 2025

Directorate for Health Workforce
Workforce Practice Unit
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