



Scottish Workforce & Staff Governance Committee

Tuesday 22 April 2025

14:00 – 15:35

MS Teams

Attendance List

Confirmation of members in attendance at the time of writing:

<u>Name</u>	<u>Organisation</u>
Mary Morgan (Chair)	NHS National Services Scotland
Fiona Hogg	Scottish Government
Norman Provan	Royal College of Nursing
Jane Hamilton	Scottish Government
Anna Gilbert	Scottish Government
Anne Armstrong	Scottish Government
Jenny Alexander	NHS Tayside
Michelle McPhail	NHS Western Isles
Gordon Jamieson	NHS Western Isles
Alex Stephen	NHS Grampian
Christina Bichan	NHS Education for Scotland
Avril Keen	Scottish Ambulance Service
Elaine Watson	NHS Tayside
Paul Bachoo	NHS Grampian
Jennifer Wilson	NHS Ayrshire and Arran
Samantha Thomas	NHS Orkney
Pamela Jamieson	NHS Dumfries and Galloway
Linda Walker	PHS
Robin McNaught	The State Hospitals Board for Scotland
Fiona Higgins	The State Hospitals Board for Scotland
Jacqui Jones	NHS Lanarkshire
Matt Tucker	Chartered Society of Physiotherapy
Emma Curren	Royal College of Midwives
Lorna Low	Royal College of Midwives
Jasmin Clark	Royal College of Nursing
Barbara Sweeney	Royal College of Nursing
Donna McComb	Royal College of Nursing
Eleanor Harvey	Unison
Heather Gilfillan	Unite the Union
Steven Lindsay	Unite the Union

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Una Provan	Unison
Niall Hermiston	British Medical Association (BMA)
Gordon McKay	Unison
Scott Anderson	British Medical Association (BMA)
Simon Fevre	British Dietetic Association
Yvonne Stewart	Society and College of Radiographers
Susan Robertson	Unite the Union
Claire Ronald	Chartered Society of Physiotherapy
Lyndsay Hunter	Royal College of Podiatry
Matt McLaughlin	Unison
Tobias Kunkel	Royal College of Nursing
Sam Mullin	GMB Scotland

Additional attendees:

Name	Organisation
(Secretariat) Ronan O'Dowd	Scottish Government
Zachary Deponio	Scottish Government
James Vasey	Scottish Government
Scott Wood	Scottish Government
Kevin Barr	Scottish Government
Robert Hamilton	Scottish Government
Christina Stokes	Scottish Government
Victoria Freeland	Scottish Government
Samantha Crawshaw	NHS Highland

Apologies have been received from:

Name	Organisation
Kathryn McDermott	Unison

Agenda

Meeting: SWAG Committee, Meeting
Location: MS Teams

Date/Time: 14:00 – 15:35 22 April 2025
Chair: Mary Morgan

Item No.	Subject	Papers	Lead	Time
1	Welcome, Introductions:	Agenda & Attendee List, Minutes from previous meeting	Chair	14:00 – 14:05
2	Staff Governance Monitoring – 2023/24 returns & new template	'Paper 1 - Staff Governance Monitoring Template'	James Vasey, Marita Buchanan	14:05 – 14:25
4	Managing Agency Spend	Presentation	Scott Wood, Kevin Barr	14:25 – 14:40
5	Wellbeing Essential Needs	'Paper 2 - Wellbeing Essential Needs'	Robert Hamilton, Victoria Freeland	14:40 – 14:55
6	Scottish Manual Handling Passport	'Paper 3 SMHP' and Scottish Manual Handling Passport	Sarah Crawshaw	14:55 – 15:10
7	Health, Safety and Wellbeing – Update from Stakeholder Groups	Verbal Update	Norman Provan, Bob Summers	15:10 – 15:30
8	AOB	No Papers	Chair	15:30 – 15:35

Next meeting: SWAG Committee – 23 September 2025

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