

PROGRAMME BOARD MEETING

DATE: Tuesday 1 July 2025

TIME:

VENUE: MS Teams

Chair: Anna Gilbert

Attendees: See attached list

AGENDA

	Time	Item	Lead	Format
1	14:00 – 14:05	Welcome and Apologies	AG	Verbal
2	14:05 – 14:15	Minutes and actions from meeting 27 May 2025 and meeting note from 24 April 2025	AG	Paper / Excel
3	14:15 – 14:25	Programme Highlight Report	CH	Paper for information
4	14:25 – 14:40	Risks & Issues: <ul style="list-style-type: none"> • Review current risks & issues 	AG	Paper for information
5	14:40– 15:20	Phase 3 key themes and changes for review following consultation analysis	CH	Paper
6	15:20 – 15:30	Any Other Business	AG	Verbal
		Date of next meeting: 29 July 2025 15:00-17:00		

PROGRAMME BOARD MEETING – 1 July 2025

Attendees

- (AG) Anna Gilbert, OFS SRO, Scottish Government (**Chair**)
- (CH) Catriona Hetherington, OFS Programme Lead, Scottish Government
- (ZD) Zac Deponio, Senior Policy Officer, Scottish Government
- (SL) Steven Lindsay, Employee Director, NHS Grampian (PDG Vice-Chair)
- (GM) Gordon McKay, UNISON Health Committee
- (JO’C) James O’Connell, Regional Officer, Unite
- (NP) Norman Provan, Associate Director (Employment Relations), Royal College of Nursing (RCN)
- (JO) Jarrard O’Brien, Director of People and Culture, NHS Orkney

Apologies

- (JJ) Jacqui Jones, HR Director, NHS Lanarkshire