

PROGRAMME BOARD MEETING**DATE:** Thursday 16 October 2025**TIME:** 14:00 – 15:30**VENUE:** MS Teams**Chair:** Catriona Hetherington**Attendees:** See attached list**AGENDA**

	Time	Item	Lead	Format
1	14:00 – 14:05	Welcome and Apologies	CH	Verbal
2	14:05 – 14:15	Minutes and actions from meeting 2 September 2025	CH	Paper / Excel
3	14:15 – 14:20	Programme Highlight Report	ZD	Paper for information
4	14:20 – 14:35	Risks & Issues: <ul style="list-style-type: none">• Review current risks & issues	CH	Paper for information
5	14:35– 14:55	Digital Development & Analytics Update	MB	Presentation
6	14:55 – 15:15	Business As Usual Paper	CH	Paper
7	15:15 – 15:20	Any Other Business	CH	Verbal

PROGRAMME BOARD MEETING – 16 October 2025

Attendees

- (CH) Catriona Hetherington, OFS Programme Lead, Scottish Government (**Chair**)
- (CS) Christina Stokes, Unit Head, Scottish Government
- (ZD) Zac Deponio, Senior Policy Officer, Scottish Government
- (SL) Steven Lindsay, Employee Director, NHS Grampian (PDG Vice-Chair)
- (NP) Norman Provan, Associate Director (Employment Relations), Royal College of Nursing (RCN)
- (GM) Gordon McKay, UNISON Health Committee
- (KR) Kevin Reith, HR Director, NHS Forth Valley
- (MM) Martin Bryce, Senior Content Designer, NES

Apologies

- (JJ) Jacqui Jones, HR Director, NHS Lanarkshire
- (JO'C) James O'Connell, Regional Officer, Unite